

**GUILFORD REGULAR TOWN BOARD MEETING
WEDNESDAY, APRIL 10, 2024, AT 7:00 PM
TOWN HALL, GUILFORD CENTER
STATE OF NEW YORK**

Town Board present: Councilmember Jordan Fleming
Councilmember Terence Ives
Councilmember Thomas Ives
Councilmember Matthew Retz
Supervisor Susan McIntyre

Officials present: Town Clerk Jodie Ives
Highway Superintendent Robert Fleming

I CALL TO ORDER

Supervisor McIntyre called the regular meeting to order at 7:00 p.m.

II PLEDGE OF ALLEGIANCE

Councilmember Matt Retz led the Pledge of Allegiance to the Flag.

III APPROVAL OF MINUTES

RESOLUTION - Motion to dispense with the reading of the minutes from the March 13, 2024, meeting was moved by Councilmember Tom Ives. Seconded by Councilmember Terry Ives. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, and Matt Retz. Noes: None. Motion carries.

RESOLUTION - Motion to approve the minutes of the March 13, 2024, meeting as presented was moved by Councilmember Terry Ives. Seconded by Councilmember Tom Ives. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, and Matt Retz. Noes: None. Motion carries.

IV FCC RADIO FREQUENCY – TREVOR NATOLI, CHENANGO COUNTY EMS

This project is a countywide upgrade to a P25 digital system with a full buildout in 2026. The communication coverage is expected to cover Chenango County and beyond via simulcast. Countywide coverage area to include law, fire, school districts, EMS, municipalities, jail, probation, and County dispatch. The initial purchase and installation costs of the new town radios will be paid by the County. A large amount of frequency space is required and frequencies are limited. Frequencies that have already been acquired include the Town of Vestal, the Village of Oxford, and the Town of McDonough. Many additional radio transmitters and towers are going to be installed as part of this project including an additional transmitter installed on North Pond Road.

V FROM THE FLOOR

Q. Speaker 1 asked Mr. Natoli if the County has a cost analysis prepared that would compare the savings of obtaining the Town's frequency versus purchasing a new one? **A.** Mr. Natoli replied that the number is not available but could be provided if the County met again with their consultants.

Q. Speaker 1 also asked Mr. Natoli if the Town of Guilford's frequency is sufficient to cover Countywide and still fulfill the needs of the Town? **A.** Mr. Natoli replied yes, it is Countywide and further.

Q. Speaker 2 states that the South Hill area is a limited-service area currently, and asked will South Hill have coverage with this new system? **A.** Mr. Natoli replied he is unsure at this time.

Speaker 3 suggested that if there is a coverage map available that a copy be provided to the Town.

VI REPORTS

A. SUPERVISOR – Supervisor McIntyre reported the following:

1. Guilford Water District
 - a. Resident comments and questions received, compiled, and responses are in the works.
 - b. Held a productive meeting with the Flemings to discuss a well field acquisition.
 - c. Preliminary review with NYSEFC funding.
 - d. A meeting with the Town's legal counsel is scheduled for next week.
 - e. The Landfill on the corner of Drachler Road and County Road 38 had groundwater sampling done by DEC and the test results are in, but it is privately owned so the Town must request a copy of the results via a FOIL request.
2. Guilford Lake Dam
 - a. The Town's current insurance coverage through Tokio Marine will end May 1, 2024. Gates Cole does not have alternate coverage. Insurance premiums to ongoing coverage, excluding the dam, are expected to increase \$11k. Can renew and pay on a quarterly basis for 2024-2025 and research NYMIR options.
 - b. Contacted NBT Insurance as part of NYMIR. They can prepare a quote for the town, but this will take 30-60 days to put together.

RESOLUTION – Motion to continue coverage with Gates Cole and pay on a quarterly basis while researching NYMIR coverage options moved by Councilmember Terry Ives. Seconded by Councilmember Jordan Fleming. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, and Matt Retz. Noes: None. Motion carries.

3. Beach and Swim Program
 - a. We have the 2024 beach permit.
 - b. Trying to convince the County Youth Bureau to pay for lifeguard training at locations other than the Norwich YMCA.
4. Teamsters
 - a. The MOU for forward facing cameras has been prepared. Need to meet with Highway staff next week to review the intent of the pilot program for the cameras and the terms of the MOU.
 - b. The Union would like to start contract negotiations in May.
5. Pole Barn
 - a. Revised drawing set with PE stamp received.
 - b. Bid solicitation will aim for award during May board meeting.
6. ARPA
 - a. The annual report for 2023 was prepared by Bonadio Group.
 - b. \$89,438.23 funds remain and must be obligated before the end of 2024.
7. Unemployment
 - a. Received a notice from the Department of Labor Unemployment unit that no there will be no cost to Town for a recent claim, credits were issued for the full value.
8. Investments
 - a. Meet with our NBT investment team.
 - b. Renewed one Treasury Bill investment for another three months at net earnings of 5.08%.
9. Boundary Line Adjustment
 - a. Planning Board Chairperson Bob Davis and Supervisor McIntyre reviewed and approved a Boundary Line Adjustment for Marisa Hall/Estate of Barbara Williams.

B. ENFORCEMENT OFFICER – Steve Fox reported the following:

- Three site visits to 1993 State Hwy. 8 - Andrew Clement, regarding junk and debris. (no contact made)
- Site visit at 107 State Hwy 51 - Mike Alger, unsafe structure, and junk. Spoke with Mike, he is waiting for money from the sale of his father's house so he can demo his house. He states he is not living in the house, staying in his van in the driveway.
- Site visit at 112-114 Marble Rd. - Lawrence Tracy, regarding junk. Spoke with Lawrence, he states that it's his sons stuff and he will try to get it cleaned up.
- Site visit at 113 Marble Rd. The Pillars – Esther Enteshary, regarding unsafe structure. Spoke with Esther; she is unsure of what she is going to do with the building.
- Met at the Town Hall with Supervisor McIntyre about local laws.
- Met at the Town Hall with Supervisor McIntyre and Town Justice Karen Osborn, to discuss violation procedures.

Initial contact will be made with the violator, followed by a notice of violation, if progress is made-communications and monitoring will continue.

C. TOWN CLERK – Town Clerk Jodie Ives reported the following:

1. A report of the March tax collections was included in the Board packet.
2. Unpaid tax reminders will be sent next week.
3. The March statistics and Dog Control Officer reports were included in the Board packet. Building permits have increased. Many building projects are proposed at Camp Mesorah.
4. Need to inquire about the status of the Dog Enumeration project with the Dog Control Officer.

D. FINANCIALS - Supervisor McIntyre reported the following:

The March financials are in good shape. No budget amendments are needed.

RESOLUTION - Motion to accept the March 2024 financials as presented moved by Councilmember Tom Ives. Seconded by Councilmember Terry Ives. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, and Matt Retz. Noes: None. Motion carries.

E. HIGHWAY – Highway Superintendent Robert Fleming reported the following:

1. Met with Highway Committee on 4/9/24.
2. Met with Chemung Supply Company about pipes for Aldrich and White's Hill Roads.
3. Road sweeping is almost complete.
4. Cutting roadside brush. Many wood chips are available.
5. Fixed washouts after heavy rainstorms.
6. Snow equipment removed.

F. COMMITTEE REPORTS

1. **HIGHWAY COMMITTEE** – Councilmember Matt Retz reported the following:

The question remains, will we see a response from the Windmills that will help us determine our road repairs? Supervisor McIntyre replied that NYSERDA is in the review stages regarding funding.

2. **BUILDING COMMITTEE** – Councilmember Jordan Fleming reported the following:

Mt. Upton Park, the bathroom buildings are currently winterized. With the park opening, need to turn on the water and flush out the antifreeze.

3. **PLANNING COMMITTEE** – No Business

VII OLD BUSINESS

A. FCC RADIO FREQUENCY – No action will be taken.

- B. STONE AWARD 2024 – RESOLUTION –** Motion to correct the awarded vendor for picked up 1ST, 1A, 1B, mixed 1's & 2's, #1 NYS, and #1A NYS stone from Cobleskill Stone Products (CSP did not bid on picked up stone) to Heidelberg with E.R. Popes and Lopke secondary moved by Councilmember Tom Ives. Seconded by Councilmember Jordan Fleming. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, Matt Retz. Noes: None. Motion carries.

VIII NEW BUSINESS

- A. WILLIAMSON ANNUAL SOFTWARE SUPPORT CONTRACT – RESOLUTION -** Motion to authorize Supervisor McIntyre to approve and sign the Williamson Annual Software Support Contract moved by Councilmember Terry Ives. Seconded by Councilmember Jordan Fleming. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, Matt Retz. Noes: None. Motion carries.
- B. CONSULTING AGREEMENT FOR COMPREHENSIVE PLAN – NAN STOLZENBURG – RESOLUTION -** Motion to authorize Supervisor McIntyre to approve and sign the Consulting Agreement with Nan Stolzenburg moved by Councilmember Tom Ives. Seconded by Councilmember Matt Retz. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, Matt Retz. Noes: None. Motion carries.
- C. REVIEW LOCAL LAW ON JUNK STORAGE** The Board will review the Town of Plymouth Law on Junk Storage. This is a law that the Town of Guilford should consider for our Enforcement Officer.
- D. HIGHWAY SUMMER POSITIONS – RESOLUTION -** Motion to post a Seasonal Highway Position for the summer moved by Councilmember Jordan Fleming. Seconded by Councilmember Matt Retz. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, Matt Retz. Noes: None. Motion carries.
RESOLUTION – Motion to appoint Delmar Franklin as a Summer Seasonal Highway employee at the rate of \$23 per hour starting on May 1, 2024, moved by Councilmember Tom Ives. Seconded by Councilmember Matt Retz. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, Matt Retz. Noes: None. Motion carries.
- E. BUDINE JUNKYARD – RESOLUTION -** Motion to approve the Budine Junkyard Permit for 2024 moved by Councilmember Terry Ives. Seconded by Councilmember Tom Ives. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, and Matt Retz. Ward. Noes: None. Motion carries.

IX FROM THE FLOOR – Speaker 1 offered many suggestions on various topics:

- Suggests reviewing insurance deductibles as a cost saving method.
- Suggests with the bid date extended for the cold storage building proposals that we move the completion date out as far as possible as contractors are already working and have taken on projects for the season.
- Suggests posting a weight limit on Rockdale Road to deter heavy truck traffic which commonly uses the road as a shortcut to Route 8.
- Suggests paying seasonal help favorably.

Speaker 2 stated that “the remaining funds in the ARPA allotment were previously discussed as a cold storage funding source”. Speaker 2 also stated that “the Mt Upton Park bathroom building is not insulated and recommends not turning the water on too early”.

Speaker 3 asked regarding the Cold Storage project, “were bids accepted during round 1?” Supervisor McIntyre replied no, the bid process was postponed. Speaker 3 also asked “has there been discussion with the water project and property on Furnace Hill Road? If the Town is not using this site can the property be sold and get it back on the tax rolls?”

Speaker 4 suggests regarding the enforcement laws that we add laws about animals. The current Ag and Markets Law regarding fencing will need to be reviewed and adopted by the Town. Speaker 4 also suggests that due to increasing dog populations he would like to see the dog control officer enforcing dog control more strictly.

X AUDIT & PAYMENT OF BILLS

At an earlier time, General Fund vouchers number 74 – 93 in the amount of \$12,279.51, Highway Fund vouchers number 45 – 57 in the amount of \$17,538.14, Capital Fund Voucher number 2 in the amount of \$7,078.04, Lighting District vouchers number 7 - 8 in the amount of \$840.95, Mt. Upton Water District vouchers number 20 – 24 in the amount of \$475.55 and Guilford Water District vouchers number 20 – 25 in the amount of \$730.48 were audited. RESOLUTION - Motion to approve payment of the bills moved by Councilmember Terry Ives. Seconded by Councilmember Matt Retz. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, and Matt Retz. Noes: None. Motion carries.

XI ADJOURNMENT

Being no further business, Councilmember Tom Ives moved to adjourn at 9:05 p.m. Seconded by Councilmember Matt Retz. Ayes: Councilmember Jordan Fleming, Terry Ives, Tom Ives, and Matt Retz. Noes: None. Motion carries.

Respectfully Submitted,

Jodie M. Ives, Town Clerk

DRAFT